### Regence

# Electronic pre-authorization via Availity Essentials

Steps to submitting an authorization request

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### **Updating Express Entry**

Use Availity's Express Entry to ensure your contact information is up to date.

- 1. Sign in to Availity Essentials, availity.com
- 2. From the main menu, select My Providers>Express Entry
- 3. Select which section you would like to edit (physical address, phone, etc.)

**Note**: When an administrator adds a National Provider Identifier (NPI) to their organization's Express Entry, the data comes from the NPPES NPI Registry. This information can be edited if it is not current/accurate.

### **Electronic authorization application**

Use Availity's electronic authorization application to determine whether pre-authorization is required for a medical service and to submit your medical pre-authorization requests.

The authorization application will let you know, before submitting the request, whether the service:

- Is excluded from coverage
- Doesn't need pre-authorization
- Needs pre-authorization by Regence
- Needs pre-authorization through a vendor partner (e.g., AIM Specialty Health [AIM] or eviCore healthcare [eviCore])
- Needs pre-authorization through our joint administration third-party administrators (e.g., AmeriBen or Innovative Care Management for Zenith)

**Note**: Our current pre-authorization requirements, guidelines and timeframes apply to electronic authorizations.

### **Accessing the authorization application**

- 1. Sign in to Availity Essentials, availity.com
- 2. From the main menu, select Patient Registration>Authorizations & Referrals
- 3. From the Authorizations & Referrals menu, select Authorizations
- 4. Select Payer from the drop-down list
- 5. Select Organization from the drop-down list
  - ~Some users have access to multiple organizations

The screen will refresh and change once the payer and organization are selected.

Ask your organization administrator for help if you don't find the authorization application in your menu options. Click **My Administrators** to locate your organization's administrator contact information.

### **Step 1 – Start an authorization**

Select the authorization type that applies to your request (i.e., inpatient or outpatient).



## Step 1 – Start an authorization

All fields are required, unless specified as optional.

Select to show optional fields if additional information would be helpful in the submission.

Member information

- 1. Enter member ID including prefix
- 2. Enter patient first name
- 3. Enter patient last name
- 4. Enter patient date of birth

#### Requesting provider

- 1. Search by NPI or name
- 2. Select Role Code provider or facility
- 3. Enter NPI or name
- 4. Click Retrieve Provider Info
- 5. Select result (if more than one result)

Autonzations			Give Fe	Go to Dashb	oard New Request 🛔	+
1 Start an Authorization Add S	2 Service Information	Rendering	3 Provider/Facility	4 Add Attachments	5 Review and Submit	t
Transaction Type Outpatient Authorization	Organization Cambia	Pay RE UT/	<b>yer</b> GENCE BCBS OF AH			
MEMBER INFORMATIO	N			SHOW OF	PTIONAL FIELDS	
Member ID @			Relationship To S	Subscriber @		
			Self		х т	
Patient First Name			Patient Last Nam	ne		
Patient Date of Birth		<b>#</b>				
REQUESTING PROVID	ER			SHOW OF	PTIONAL FIELDS	
Search By						
NPI		•				
Role Code						
Provider		•				
NPI						

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### No matches found

If the requesting provider search does not return a match, check the Role Code value for the NPI entered. It may need to be changed between provider and facility.

If the provider is not on file, the information can be entered manually. Both the NPI and tax ID are required for the requesting provider.

REQUESTING PROVIDER	
Search By	
NPI	•
Role Code	
Facility	•
NPI	
1669484473	
Retrieve Provider Info	
	•

### **Contact information**

Contact phone number and email address should automatically populate from the requesting provider information.

**Optional**: Add an extension for the direct contact phone number, in the Contact Extension field.

**Required**: Confidential voicemail is required by our clinical intake team in the event they need to contact you.

If prepopulated contact information is incorrect, corrections can be made in Express Entry.

REQUESTING PROVIDER		SHOW OPTIONAL FIELD
Can't find who you are searching for? Search Age	ain Enter Manually	
Express Entry optional		
Select Provider		•
Provider Role		
Provider		•
First Name	Last Name	
NDL		
Specialty / Taxonomy		
Address Line 1		
City	State ZIP Cod	le
	· · · · · · · · · · · · · · · · · · ·	
Contact Name		
Contact Phone	Contact Extension optional	
Confidential Voicemail		
	·	
Contact Fax	Contact Email Address	
Confidential Voicemail		
	<b>A</b>	
Yes - This contact number has voicemail	s a confidential	
No - This contact number is n	ot a confidential	
voicemail		

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### **Step 1 – Start an authorization**

After entering member and requesting provider information, the member eligibility and benefit check will run to verify whether the member's coverage is active. Query will check the provider's contract status and member's coverage.

Checking member eligibility.

Verifying provider contract status.



Verifying member plan.



### **Step 2 – Add service information**

- Select service type
- Select place of service
  - For outpatient requests, enter from/to date
  - For inpatient requests, enter
    - Admission date
    - Admission type
    - Level of care

Optional field - Service quantity/type:

- Outpatient authorizations specify the number of visits, units, or time frames for the service or therapy being requested.
- Inpatient authorizations specify the number of hospital admission days being requested.
- Select level of service
- Enter diagnosis code(s)
- Enter procedure code(s) (up to 10 codes)
  - Key in code, or
  - Type in description and select code, or
  - Select code from drop-down list

Click the + icon to add additional procedure codes. (Click the **X** icon to remove a procedure code.)

 $\label{eq:Note:For inpatient pre-authorization requests, the procedure code(s) is optional.$ 

		One recuback	The request
1 Start an Authorization Add Service Infor	mation Rendering Provider/Facility	Add Attachme	5 Review and Submit
SERVICE INFORMATION			SHOW OPTIONAL FIEL
Service Type o			
	~		
Place of Service			
	~		
From Data, e	To Data		
Level Of Service			
Level Of Service  Expedited Review Definition: When the member's physician/prov member's life, health, or ability to regain maxin	vider believes that waiting for a decision imum function in serious jeopardy.	n under the standard time t	rame could place the
Level Of Service     Expedited Review     Definition: When the member's physician/prov     member's life, health, or ability to regain maxi     I certify that this request meets the follo     MACNOSIS CODE(S)	vider believes that waiting for a decision mum function in serious jeopardy.	n under the standard time i W	rame could place the
Level Of Service  Expedited Review  Definition: When the member's physician/prov member's life, health, or ability to regain maxi  I certify that this request meets the follo  DIAGNOSIS CODE(S)  Diagnosis Code e	vider believes that waiting for a decision imum function in serious jeopardy.	n under the standard time t	rame could place the
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### **Step 3 – Rendering provider/facility**

#### Service provider

- For inpatient requests, service provider is optional.
- For outpatient requests, facility is optional.
- If the requesting and servicing provider are the same, click the Use Requesting Provider Information box
- If the requesting provider is **not** the same as the servicing provider:
  - Search by NPI or name and location
  - Select role code
  - Click Retrieve Provider Info
  - Select result (if more than one result)

Click the + icon to add a service provider/facility. (Click the **X** icon to remove a service provider/facility.)



### **Procedure code validation**

The request will be validated between steps 3 and 4.

The message shown below indicates that the procedure code entered requires additional steps to receive authorization for the service.

- Messaging may indicate a phone or fax number to complete the request.
- A Next Steps button may appear which will route the request to MCG to complete additional steps.
  - Click **Take me to MCG Health** to create a secure connection.

**Note**: If an authorization is required, and the above does not apply, the request will continue to a screen where attachments can be added.

Authorization Required with Clinical I	Documentation		
Service Type 5 - Diagnostic Lab Expedited NA	Place of Service 81 - Independent Laboratory	Service From - To Date 2020-10-19 - 2020-10-21	
Diagnosis Code 1 Z803 - Family history of malignant neoplasm of breast	Quantity	Next Steps: MCG Health Clinical Questionnaire           I           This request requires you to answer additional clinical questions with the insu company's utilization management partner, MCG Health.           Click "Take me to MCC Health" to spect a secure connection in a new brows	rance Secure co
81162 - BRCA1 & 2 GEN FULL SEQ DUP/DEL	NA		
AUTH REQUIRED	Message		Not Now 🔒 Tak
		Next Steps	

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### **Step 4 completed - overview**

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After completing the MCG Health clinical questionnaire, the next step is to add attachments.

	Ş		0
Clinical Documentation		4dd Attachments	6 Review and Subi
Patier	nt		
Member ID	Date of Birth	Gender Female	
Relationship to Subscriber Spouse	Subscriber Name		
Eligibility Status Active Coverage	Group Number	Plan / Coverage Date	
Transaction Type Outpatient Authorization	Organization The Regence Group ID - USE THIS ACCOUNT ONLY FOR TESTING	Payer REGENCE BCBS OF OREGON	

### Step 4/5 – Add attachments

If your request was routed to MCG Health, Step 4 add attachments will be shown as Step 5.

- 1. Click Add files.
- 2. Navigate to the supporting clinical. documentation file on your computer.
- 3. Click **Open** to upload the file to this request.
- 4. To add more files, click Add files.



**Note**: Fax numbers are not displayed on the portal because they differ by line of business and service type. For more information, visit our provider website, **regence.com**, for more information.

Examples of types of files to attach include:

- History & physical
- Treatment history
- Laboratory/radiology/testing results
- Chart notes
- Current symptoms & functional impairments

File types that are accepted:

- TIF
- JPG
- PDF
- Doc or Docx

File size limits:

- Individual files must be 60MB or less\*
- The total of all files must be 150MB or less

\*If file is too large or user is unable to attach the file, create a Word document stating that user will fax the needed file, attach this to the request.

Example: Supporting clinical documentation file >60MB, Will fax documentation for certification/reference number: xxxxxxxx.

Fax documentation to us with certification/reference #.

### **Step 5/6 – Review and submit**

Prior to submitting the request, review all details and information entered.

If edits are needed to any of the information, use the **Back** button to return to that step.

Click the **Submit** button to submit the request and see the results.



Sending authorization request to payer.

 $\bullet \bullet \bullet$ 

1 itart an Authorization	2 Add Service Information	3 Rendering Provider/Facility	Add Attachments	5 Review and Submit
DOE, JANE Patie Member ID ABC123456789 Relationship to Subscriber	nt Date of Birth 08/03/1960 Subscriber N DOE, JOHN	Gender NA	🔹 🕅 Re	gence
Spouse Eligibility Status Active Coverage	Group Numb	er Plan / Covera 12/27/2015 - 1	ge Date 2/31/9999	
Transaction Type Inpatient Authorizat	Organization ion ABC Clinic	Payer REGENCE BCB	S OF UTAH	
Member Informati	on			Back to Step 1
Patient Name DOE, JANE	<b>P</b> 0	atient Date of Birth 3/03/1960		
Member ID ABC123456789	R	elationship to Subscriber pouse	Subscriber Name DOE, JOHN	
Requesting Provid	der			Back to Step 1
Name PROVIDER, GREGOR	N RY 3	<b>PI</b> 234567899	Tax Id 123456789	
Specialty 2084N0402X	P	rovider Role rimary Care Provider		
123 Main St, Any City Phone (555) 555-5555	, WA 92354 F	<b>ax</b> 104) 444-4444	Contact Name Demo Nelson	
Service Information	on			Back to Step 2
Service Type 1 - Medical Care	<b>P</b> 2	l <b>ace of Service</b> 1 - Inpatient Hospital	Admission - Discharge D 10/09/2018	tate
Admission Type Elective				
Expedited NA	L	evel Of Care ther		
Diagnosis Code 1 Z3A12 - 12 weeks ge	station of pregnancy A	ualifier Code BK		
Rendering Provider/F	acility			Back to Step 3
Provider				
Name ABC Hospital	NF 32	1 34567899	Tax Id 987654321	
Specialty 2084N0402X	Pr Fa	ovider Role cility		
Address 123 Main St, Any City, WA	92354			
Attachment(s)				Back to Step 4
Attachment 1 File Name Demo_Test_Document.pc	if 10	cument Id 7056/53c4753c-f6c4-4fad-b331	458d86a9225f	
Back Submit				

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### **Authorization response**

The response will show details such as the certification or reference number and the status.

#### Certificate information

- Your reference number is the certification/reference number
- Status Pended
- Review reason–Disposition pending review
- Payer message—this is your submission receipt

**Tip**: Print this page or note the certification/reference number for your records.

	Customer ID: 16	464 Transaction Date	2021-03-02
Patient			
Member ID	Date of Birth	Gender Female	
Relationship to Subscriber Spouse	Subscriber Name		
Eligibility Status Active Coverage	Group Number	Plan / Coverage Date	
Transaction Type Outpatient Authorization	Organization The Regence Group ID - USE THIS ACCOUNT ONLY FOR TESTING	Payer REGENCE BCBS OF OREGON	
Print Certificate Information			
Print Certificate Information Reference Number	Status PENDED		
Print Certificate Information Reference Number Review Reason 1 Disposition pending review	Status PENDED		
Print Certificate Information Reference Number Review Reason 1 Disposition pending review Message Your request has been received Plan with questions.	Status PENDED	tandard turn-around times for authorization reviews a	apply. Contact the Health

### **Other authorization responses**

#### Status and review reasons

#### No action required - Duplicate request

The information user entered is a duplicate to a request already received, and the certification/reference number of the original request is provided:

Certificate Information		
Certification/Reference Number	Previous Review Authorization Number 002476104	Status No Action Required
Review Reason 1 Duplicate Request		
Effective Date	Expiration Date	

#### Contact Payer - Certification responsibility of external review organization

This message displays when a request is submitted for one of our joint administration groups. Request the pre-authorization per the instructions on our provider website.

Certificate Information		Certificate Information	
Certification/Reference Number NA	Status Contact Payer	Certification/Reference Number NA	Status Contact Payer
Review Reason 1 Certification Responsibility of External Review Organization		<b>Review Reason 1</b> Certification Responsibility of External Review Organization	
Effective Date	Expiration Date	Effective Date	Expiration Date
Payer Message Prior authorization for these services must be obtained	ained through AmeriBen. For questions call 1 800 786 7930.	<b>Payer Message</b> Prior authorization for these services must be obt	ained through Innovative Care Management. For questions call 1 800 862 3338.

### **Auth/Referral dashboard**

Use the Auth/Referral dashboard to check the status of submitted pre-authorization requests, cancel or update a request.

Facilities and service providers can check the status of any pre-authorization requests submitted on Availity Essentials for which they are identified.

• Service providers can include primary care providers (PCPs), treating providers or admitting, attending and operating providers, in addition to facilities and independent laboratories.

The dashboard shows:

- All requests submitted, in-process or completed
- The status (e.g., approved, denied, pending review, no action required) of each submitted request, including the individual status for requested services and/or inpatient levels of care.
- Note: Updating or canceling a request is only available if the request is in a pended status

### **Accessing the Auth/Referral dashboard**

In the Availity Essentials menu:

- 1. Patient registration
- 2. Authorizations & Referrals
- 3. Auth/Referral Dashboard



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### **MCG Health**

Documenting clinical information

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### **MCG Cite AutoAuth**

- Regence partners with MCG Health using automated, evidence-based system, Cite AutoAuth.
- Cite AutoAuth presents health plan's specific criteria for provider documentation.
- Reduces the overall time it takes to review a pre-authorization request.

### **Getting to MCG Health**

#### Click Take me to MCG Health

Next Steps: MCG Health Clinical Questionnaire	×
This request requires you to answer additional clinical questions with the insurance company's utilization management partner, <b>MCG Health</b> .	Secure connection to: MCG Health
Click "Take me to MCG Health" to create a secure connection in a new browser tab.	
	Not Now A Take me to MCG Health

Determining Clinical Questionnaire Status.



Determining SSO values.



### **Steps to document clinical indications**

- 1. Review disclaimers
- 2. Document clinical indications for codes
- 3. Submit request



#### 81405 - CPT/HCPCS

- To preview full versions of our medical policies please visit: http://blue.regence.com/trgmedpol/contents/index.html
- Member is on a Commercial plan. If multiple policies display below, be sure to select a Commercial policy.
- For genetic testing requests, please select a specific applicable policy. If there is not a specific policy, select Reproductive Carrier Screening for Genetic Diseases (GT81) for reproductive carrier screening or Genetic and Molecular Diagnostic Testing (GT20) for all other requests, which will be reviewed.
- · Select the medical policy and accompanying criteria based on the date of service/blood draw date.
- \*\*By submitting this request, <u>Lattest</u> that I have selected the accurate policy criteria for the requested service(s) and I have submitted clinical documentation that accurately supports the selected criteria.\*\*

Procedure Code: 81405 (CPT/HCPCS)



#### **Requested Units:** 1

**Description :** Molecular pathology procedure, Level 6 (eg, analysis of 6-10 exons by DNA sequence analysis, mutation scanning or duplication/deletion variants of 11-25 exons, regionally targeted cytogenomic array analysis) ABCD1 (ATP-binding cassette, sub-family D [ALD], member 1) (eg, adrenoleukodystrophy), full gene sequence ACADS (acyl-CoA dehydrogenase, C-2 to C-3 short chain) (eg, short chain acyl-CoA dehydrogenase deficiency), full gene sequence ACTA2 (actin, alpha 2, smooth muscle, aorta) (eg, thoracic aortic aneurysms and aortic dissections), full gene sequence ACTC1 (actin, alpha, cardiac muscle 1) (eg, familial hypertrophic cardiomyopathy), full gene sequence ANKRD1 (ankyrin repeat domain 1) (eg, dilated cardiomyopathy), full gene sequence APTX (aprataxin) (eg, ataxia with oculomotor apraxia 1), full gene sequence ARSA (arylsulfatase A) (eg, arylsulfatase A deficiency), full gene sequence BCKDHA (branched chain keto acid dehydrogenase E1, alpha polypeptide) (eg, maple syrup urine disease, t



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Back

### **Review disclaimers**

Disclaimers provide the correct medical policy by plan for that member or provide additional instructions.

#### Disclaimers

#### 81405 - CPT/HCPCS

- To preview full versions of our medical policies please visit: http://blue.regence.com/trgmedpol/contents/index.html
- Member is on a Commercial plan. If multiple policies display below, be sure to select a Commercial policy.
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- · Select the medical policy and accompanying criteria based on the date of service/blood draw date.
- \*\*By submitting this request. <u>Lattest</u> that I have selected the accurate policy criteria for the requested service(s) and I have submitted clinical documentation that
  accurately supports the selected criteria.\*\*

### **Document clinical indications for codes**

- Review the clinical indications for each procedure code by clicking **Document Clinical**.
- Select all relevant indications.

Procedure Code: 81405 (CPT/HCPCS)	Q Document Clinical
Procedure Code: 81406 (CPT/HCPCS)	<b>Q</b> Document Clinical

### **Policy guidelines**

- All applicable guidelines will display
- Select guideline based on:
  - 1. Title matching procedure
  - Line of business as stated in disclaimer, e.g., Commercial, FEP, HTCC\*
  - 3. Effective date of guideline
- Select policy by clicking add

#### Disclaimers

#### 81163 - CPT/HCPCS

- Select the medical policy and accompanying criteria based on the date of service/blood draw date.
- Member is on an FEP plan. If multiple policies display below, be sure to select an FEP policy.
- \*\*By submitting this request, <u>I attest</u> that I have selected the accurate policy criteria for the requested service(s) and I have submitted clinical documentation that
  accurately supports the selected criteria.\*\*

Procedure Code: 81163 (CPT/HCPCS)

#### **Requested Units:** 1

Description : BRCA1 (BRCA1, DNA repair associated), BRCA2 (BRCA2, DNA repair associated) (eg. hereditary breast and ovarian cancer) gene analysis; full sequence analysis

Guideline Title	Produ	uct Code	Action
Commercial Evaluating the Utility of Genetic Panels April 1, 2022	AC	Commercial GT64_Effective_04_01_2022	add
Commercial Genetic Testing for Hereditary Breast and Ovarian Cancer and Li-Fraumeni Syndrome May 1, 2021	AC	Commercial GT02_v2_Effective_05_01_2021	add
FEP Genetic Testing for BRCA1 or BRCA2 for Hereditary Breast or Ovarian Cancer Syndrome and Other High- Risk Cancers April 1, 2021	AC	FEP 2.04.02_Effective_04_01_2021	add
FEP Genetic Testing for BRCA1 or BRCA2 for Hereditary Breast or Ovarian Cancer Syndrome and Other High- Risk Cancers January 1, 2022	AC	FEP 2.04.02_Effective_01_01_2022	add
No Guideline Applies			add

### **Document clinical indications for codes**

- Review any notes for further guidance or instructions
- Select the indications that apply
- Do not select indications that do not apply
- If incorrect guideline is selected, click **Cancel** to go back to the list of policies
- Review the list of information needed for review

Click Save

#### MEDICAL POLICY CRITERIA

**Note:** This policy does not address testing for genetic syndromes that have a wider range of symptomatology, of which seizures may be one, such as the neurocutaneous disorders (e.g., Rett syndrome, neurofibromatosis, tuberous sclerosis) or genetic syndromes associated with cerebral malformations or abnormal cortical development, or metabolic or mitochondrial disorders

#### The procedure is/was needed for appropriate care of the patient because of ...

- I. Single gene and targeted panel testing for genetic epilepsy syndromes (see Policy Guidelines, Table PG1) may be considered medically necessary for individuals suspected of having a genetic epilepsy syndrome when all of the following are met (A. D.): ...
- II. Single gene and targeted panel testing for genetic epilepsy syndromes to determine reproductive carrier status in prospective parents may be considered medically necessary when one or more of the following are met for the epilepsy syndrome being tested: ...

#### The healthcare resource is/was not covered because of

- 🗌 III. Epilepsy syndrome genetic testing for reproductive carrier status is considered not medically necessary when Criterion II. is not met. 🗹
- IV. Genetic testing to diagnose genetic epilepsy syndromes is considered not medically necessary for patients who do not have severe seizures affecting daily functioning and/or interictal EEG abnormalities, and for patients that have not had EEG and neuroimaging (CT or MRI), or when another clinical syndrome has been identified that would explain a patient's symptoms.

🗌 V. Genetic testing to diagnose genetic epilepsy syndromes is considered investigational for patients with seizure onset in adulthood (age 18 and older). 🗹

#### ▲ LIST OF INFORMATION NEEDED FOR REVIEW

#### SUBMISSION OF DOCUMENTATION

In order to determine the clinical utility of gene test(s), all of the following information must be submitted for review. If any of these items are not submitted, it could impact our review and decision outcome:

- Name of the genetic test(s) or panel test
- Name of the performing laboratory and/or genetic testing organization (more than one may be listed)
- The exact gene(s) and/or mutation(s) being tested
- Relevant billing codes
- Brief description of how the genetic test results will guide clinical decisions that would not otherwise be made in the absence testing
- Medical records related to this genetic test:
- o History and physical/chart notes, including specific signs and symptoms observed, related to a specific epileptic syndrome
- o Known family history related to a specific epileptic syndrome, if applicable
- o Conventional testing and outcomes
- o Conservative treatments, if any

X Cancel

### Criteria

- Criteria will indicate if one or more and/or all of the following must be met
- The three dots (...) mean there are criteria below
- Click the box next to the criteria to open

#### MEDICAL POLICY CRITERIA

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- o Known family history related to a specific epileptic syndrome, if applicable
- o Conventional testing and outcomes
- o Conservative treatments, if any

X Cancel

### Investigational or not medically necessary services

- Scroll to the bottom to review the investigational or not medically necessary criteria.
- If one of these indications applies, you must select it.

#### MEDICAL POLICY CRITERIA

**Note:** This policy does not address testing for genetic syndromes that have a wider range of symptomatology, of which seizures may be one, such as the neurocutaneous disorders (e.g., Rett syndrome, neurofibromatosis, tuberous sclerosis) or genetic syndromes associated with cerebral malformations or abnormal cortical development, or metabolic or mitochondrial disorders

#### The procedure is/was needed for appropriate care of the patient because of ...

- I. Single gene and targeted panel testing for genetic epilepsy syndromes (see Policy Guidelines, Table PG1) may be considered medically necessary for individuals suspected of having a genetic epilepsy syndrome when all of the following are met (A. - D.): ...
- II. Single gene and targeted panel testing for genetic epilepsy syndromes to determine reproductive carrier status in prospective parents may be considered medically necessary when one or more of the following are met for the epilepsy syndrome being tested: ...

#### The healthcare resource is/was not covered because of

🗌 III. Epilepsy syndrome genetic testing for reproductive carrier status is considered not medically necessary when Criterion II. is not met. 🗹

IV. Genetic testing to diagnose genetic epilepsy syndromes is considered not medically necessary for patients who do not have severe seizures affecting daily functioning and/or interictal EEG abnormalities, and for patients that have not had EEG and neuroimaging (CT or MRI), or when another clinical syndrome has been identified that would explain a patient's symptoms.

🗌 V. Genetic testing to diagnose genetic epilepsy syndromes is considered investigational for patients with seizure onset in adulthood (age 18 and older). 🗹

#### ▲ LIST OF INFORMATION NEEDED FOR REVIEW

#### SUBMISSION OF DOCUMENTATION

In order to determine the clinical utility of gene test(s), all of the following information must be submitted for review. If any of these items are not submitted, it could impact our review and decision outcome:

- Name of the genetic test(s) or panel test
- Name of the performing laboratory and/or genetic testing organization (more than one may be listed)
- The exact gene(s) and/or mutation(s) being tested
- Relevant billing codes
- Brief description of how the genetic test results will guide clinical decisions that would not otherwise be made in the absence testing
- Medical records related to this genetic test:
- o History and physical/chart notes, including specific signs and symptoms observed, related to a specific epileptic syndrome
- o Known family history related to a specific epileptic syndrome, if applicable
- o Conventional testing and outcomes
- o Conservative treatments, if any



### List of information needed for review

- Review the list of information needed for review prior to clicking Save
- This will assist you in medical record selection for uploading and submission

#### The procedure is/was needed for appropriate care of the patient because of ...

I. Single gene and targeted panel testing for genetic epilepsy syndromes (see Policy Guidelines, Table PG1) may be considered medically necessary for individuals suspected of having a genetic epilepsy syndrome when all of the following are met (A. - D.): ...

- II. Single gene and targeted panel testing for genetic epilepsy syndromes to determine reproductive carrier status in prospective parents may be considered medically necessary when one or more of the following are met for the epilepsy syndrome being tested: ...
  - A. There is at least one first- or second-degree relative diagnosed; or
- 🗹 B. Reproductive partner is known to be a carrier. 🗹

#### The healthcare resource is/was not covered because of

🗌 III. Epilepsy syndrome genetic testing for reproductive carrier status is considered not medically necessary when Criterion II. is not met. 🗹

IV. Genetic testing to diagnose genetic epilepsy syndromes is considered **not medically necessary** for patients who do not have severe seizures affecting daily functioning and/or interictal EEG abnormalities, and for patients that have not had EEG and neuroimaging (CT or MRI), or when another clinical syndrome has been identified that would explain a patient's symptoms.

🗌 V. Genetic testing to diagnose genetic epilepsy syndromes is considered investigational for patients with seizure onset in adulthood (age 18 and older). 🗹

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- o Conservative treatments, if any

Submit Request

Save

X Cancel Request

X Cancel

Back

### Single guideline

If only one guideline is available for a code after clicking **Document Clinical**, the criteria will open immediately.



If the guideline does not apply, click **Cancel** to go back and select **add** for No Guideline Applies.

Procedure Code: 43659 (CPT/HCPCS) Requested Units: 1			
Guideline Title	Product	Code	Action
Commercial Gastric Electrical Stimulation May 1, 2018	AC	Commercial SUR111	add
No Guideline Applies			add

### No guideline applies

- If none of the guidelines apply, click **add** for No Guideline Applies.
- Enter notes in the text box (1,000-character limit).

No Guideline Applies	
Test for No Guideline Applies If more than 1,000 characters are needed for documentation, attach the information on the Availity Portal.	
864 characters left for notes.	Save Xancel

### Submit request

- After all codes have been documented, click **Submit Request**.
- The Submit Request button is unavailable until all codes have been documented.
- You will be routed back to Availity Essentials and cannot return to MCG Health without starting over.

<ul> <li>Procedure Code: 43659 (CPT/HCPCS)</li> <li>Requested Units: 1</li> </ul>	✓ show more
Procedure Code: 43647 (CPT/HCPCS) Requested Units: 1	♥ show more
	Submit Request 🗲 Back

### **Questions and who to contact**

- Visit our provider website, **regence.com**, for:
  - Information on electronic authorizations (For Providers>Provider Tools>Preauthorization>Electronic Authorizations – <u>Learn more</u>)
  - Provider Contact Center phone numbers (Home>Contact Us)
  - Pre-authorization lists and information
- Call the phone number for providers on the back of the member's ID card
- Questions about pre-authorizations? Follow your normal process
- If your request is still in pended status, you can update it from the dashboard to:
  - Add additional clinical documents
  - Edit service information and/or edit providers
- Email your feedback to us: <u>DL-RegencePre-authorizationFeedback@regence.com</u>
- Use the feedback button on Availity Essentials